NOTICE OF VACANCY

Literacy Coach

Dugger Union Community Schools is seeking a literacy coach for the 2026-2027 school year.

Credentials

- Bachelor's degree required, Master's degree preferred;
- Minimum of five years of teaching experience
- Expertise in implementing evidence-based instructional practices aligned with science of reading
- Experience in instructional coaching
- Hold a valid, professional Indiana Teacher's License
- Early Literacy Endorsement is required for coaches serving elementary schools

Essential Duties and Responsibilities

- Participate in all professional learning and training provided by the Indiana Department of Education (IDOE).
- Collaborate with the Literacy Coach Specialist (LCS).
- Coach educators in grades Kindergarten through 8th grade by:
    - modeling evidence-based instructional practices aligned with science of reading;
    - facilitating job-embedded professional learning, based on data, aligned with science of reading;
    - utilizing data when assisting in instructional planning and making recommendations for adjustments with individuals and groups of teachers;
    - creating plans, goals, and action items to address and monitor areas of improvement through instructional coaching;
    - supporting educators in instructional practices across tiers of instruction in a multi-tiered system of support (MTSS) framework; and
    - ensuring that student achievement and growth data is routinely collected, reported, and used to drive instructional decisions at the school and classroom levels.
    - Collaborate with school leaders and stakeholders to model continuous learning, maintain current progress, and serve as a thoughtful leader for student literacy in the school.
    - Build, establish, and maintain relationships with a wide array of stakeholders, including teachers, as well as school and district leaders.

- Engage in ongoing professional learning to ensure they are informed of the latest and most impactful research and coaching techniques aligned with science of reading.
- Maintain current school-level data and anecdotal records on coaching cycle aligned to science of reading and gather both survey and local assessment data as required by the IDOE.
- Assist administrators and teachers in the development of a schoolwide reading plan and strategies for monitoring the implementation of the plan.
- Create and maintain a shared coaching calendar, making the calendar accessible to teachers, administrators, and the cadre leadership team.
- Perform duties in compliance and accordance with all IDOE requirements, district requirements, and Board of Trustees policies.

Interested candidates should email a resume to jobs@duggerunionschools.org.